



Candidate Packet for City Council

Candidate Filing Deadline is 5:00PM, Sept. ____, 20__

How to file for office:

- 1)** Acquire a candidacy packet from the City Clerk. The packet becomes available 45 days prior to the general election day. The packet includes a Candidacy Form and a Candidate Petition for qualified local voters to sign.
- 2)** Complete the Candidacy Form.
- 3)** Gather signatures and supporting information of at least 10 registered voters of Edna Bay who support your candidacy.
 - *Voters who sign your Candidacy Petition must provide all of requested information in order to validate their identity and eligibility as a signer.*
 - *It is important to gather more than the 10 required signers in case there are signatures that cannot be qualified.*
- 4)** Complete the Public Officials Financial Disclosure Statement (POFD). All candidates must file a current Public Officials Disclosure Statement at the time they file for office. POFD's can be filed by paper, or electronically online at "www.doa.alaska.gov/apoc".
 - *You must submit a copy of your completed POFD with your candidacy filing to the City Clerk on or before the candidacy filing deadline.*
- 5)** Confirm contact information:
 - *E-Mail: _____ Phone:(_____)_____*

CHECK THE BOX NEXT TO ALL 4 STEPS ONCE COMPLETED AND SUBMIT TO THE CITY CLERK BY THE FILING DEADLINE FOR YOUR SUBMISSION TO BE VERIFIED.

Official Use Only
Complete submission received on (month) _____ (day) _____, (year) 20_____, from _____.
COMPLETED FORMS RECEIVED
<input type="checkbox"/> - CANDIDACY APPLICATION <input type="checkbox"/> - SUPPORTING REGISTERED VOTERS FORM <input type="checkbox"/> - COPY OF SUBMITTED POFD
Attest (Municipal Clerk): _____

It is the Candidate's responsibility to be aware of and comply with State and local requirements when applying for public office. Candidates are encouraged to read Title 5 of the City municipal code in order to have a clear understanding of the requirements and processes involved in becoming a local elected official.