

City of Edna Bay - Special Meeting

1 — Meeting Date, Place and Call to order:

This Special meeting was held on Friday, October 6th, 2017 at Edna Bay School. Mayor Richter called the meeting to order at 6:15 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Carleigh Fairchild	- City Council	(Absent - Resigned)
Doris Greif	- City Council	(Absent)
Richard Stockdale	- City Council	(Absent)

2.1 — Public Participants:

Sharon Wargi	Joe Wargi	Mike Williams	Maureen Viera
John Dodson			

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter move to approve the consent agenda as prepared.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

3.1 — Business:

Special Business:

- a: *Election Review Committee Meeting and Certification of Election.*
- b: *Procuring Regulatory Compliance Specialist for Bulk Fuel Facility, Discussion and Decision.*

4 — **Special Business**

Item A – Election Review Committee Meeting and Certification of Election....:

Mayor Richter announced that the General Election was held on Tuesday. It is now time for the Council to meet as the Canvass Committee and conduct the routine final steps in the election.

Municipal Clerk Tyler Poelstra read back specifics of the Election Review Committee process and how the results will be certified from the Title 5 - Elections ordinances. It was announced that seven (7) voters registered for and requested Absentee ballots. Six (6) ballots were returned in time to be counted.

The ballots cast and absentee votes tallied together resulted in the following conclusive vote counts:

Sandra Henson:	27 Votes
Lee Greif:	24 votes
Karen Williams:	22 votes
Sue Crew:	6 votes
John Dodson:	4 votes

It was noted that three (3) ballots were Defective and not counted by the Election Judges. Each defective ballot was reviewed by the Election Review Committee and the reason for rejection discussed. The committee concurred with the reasons noted by the Election Judges to reject the ballots.

Mayor Richter signed the certification documents and handed them to the Clerk. Sandra Henson will

receive Seat E (3-year) with the highest vote count, followed by Lee Greif who will receive Seat F (3-years) with the second highest vote count, and Karen Williams will receive Seat G (3-year) with the third highest vote count.

Motion:

Councilor (Mrs.) Poelstra moved to accept and certify the results of the General Election held on October 3rd, 2017, with Sandra Henson winning Seat E for a 3-year term, Lee Greif winning Seat F for a 3-year term and Karen Williams winning Seat G for a 3-year term.

- *Seconded by Mayor Richter*
- **Approved by unanimous vote of the council**

All election materials were put into sealed envelopes and locked in the City safe. Election materials will be submitted to the Division of Elections next week for final review and reporting requirements.

Item B – Procuring Regulatory Compliance Specialist for Bulk Fuel Facility...:

Mayor Richter explained that part of operating the Bulk Fuel Facility is having a prepared spill response plan in place, and a detailed Operations Manual. These documents must be prepared and submitted to the US Coastguard for approval and so having the prepared by an appropriate entity is important to ensure all procedures and requirements are met.

Mayor Richter has obtained multiple quotes to have the plan and manual prepared, and that Integrity Environmental has a strong reputation of positive workmanship with the USCG and is able to start work on the documents right away and anticipated to be concluded by October 23rd for \$5000. The other agency will only be able to start developing the document on October 22nd, which will push the document completion timeline out further.

Mayor Richter reported that the USCG has been notified of the City's intent to operate the facility within the next 30-60 days, pending all remaining requirements being met by the City.

Consensus of the public attendants was taken in favor of selecting Integrity Environmental to complete the required compliance documentation for the Bulk Fuel Facility. No objections were noted.

Motion:

Mayor Richter moved that we procure Integrity Environmental as our Regulatory Compliance Specialist in order to develop required compliance documentation.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

5 – Persons to be Heard:

Councilor (Mr.) Poelstra thanked Maureen Viera, Sharon Wargi and Mike Williams for their service as election judges.

Mayor Richter stated that to make future elections less straining on the judges, she will look into whether the election can come to a close earlier in the day so that the judges don't have to conduct the preliminary count late on the night of the election.

Adjournment

Mayor Richter moved that the meeting be adjourned.

Motion seconded by Councilor (Mrs.) Poelstra.

Meeting adjourned at 7:15 PM.