

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, September 11th, 2017 at Edna Bay School.
Mayor Richter called the meeting to order at 6:07 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Carleigh Fairchild	- City Council	(Absent - Resigned)
Doris Greif	- City Council	(Present)
Richard Stockdale	- City Council	(Absent)

2.1 — Public Participants:

Sharon Wargi	Joe Wargi	Pat Richter	Sue Crew	Mike Brown
Paul Haag	John Dodson	Mike Williams	Charleen Bartels	Russ Bartels
Bob Fish	Curtis Greif	Lee Greif		

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Minutes of August 14th, 2017 - Item 9 correction to state "New Business".

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved to approve the consent agenda.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Insurance Needs for Bulk Fuel Facility, Discussion and Decision.*
- b: *Road Maintenance Project Contract, Discussion and Decision.*

New Business:

- a: *Appointment of three (3) Election Judges for the General Election.*
- b: *Limestone Place Road Maintenance, Discussion and Decision.*
- c: *Bulk Fuel Storage Tank Dent Information Review, Discussion and Decision.*
- d: *Fuel Loan Resolution, Discussion and Decision.*
- e: *Modification of Bulk Fuel Facility Tank and Equipment Placement Contract to Include Pipe Painting and Generator Shed, Discussion and Decision.*

4 — Mayor's Report:

No report.

5 — Clerk's Report:

Tyler Poelstra reported that the Election is underway, all materials have been printed and prepared and everything is on track for the October 3rd General Election.

6 — Treasurer's Report:

Myla Poelstra read back the treasurer's report. No questions or comments.

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Committee Reports

7.1 — Dock Committee:

Mayor Richter reported that the DOT has postponed their meeting date with the City regarding the new dock facility discussion until mid/late October.

Pat Richter noted that the Dock Contract is pending a secondary replacement bearing arriving in the mail, which was not included as a requirement in the original contract, but must be replaced in order to prevent the other new bearing from being damaged after replacement. He is providing it and extra install work to the City at no additional cost.

7.2 — Road Committee:

No report.

7.3 — EMS Committee:

Karen Williams reported that the EMS is working in concert with Stacy and Chandelle on the ETT recertification process, and is hoping to have arrangements made for a class in the near future.

7.4 — Search & Rescue Committee:

No report.

7.5 — Fire Committee:

Lee Greif reported that the majority of the Fire Extinguishers have been picked up by residents.

7.6 — Fish & Game Advisory:

No report. Some new documents have been released and need to be studied before a meeting can be called some time before the end of the year.

7.7 — Bulk Fuel:

Mayor Richter reported that the Electrical Contractor is coming out the week of September 25th. Schmolck is anticipated to have their portion of the mechanical contract completed by that date. Joe, Tyler and Pat volunteered time and equipment to place blocks around the perimeter of the site.

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Old Business

Item A – Insurance Needs for Bulk Fuel Facility...:

Mayor Richter explained that the agenda item is ongoing as a discussion item to keep the public up to date on insurance policies related to the facility.

Item B – Road Maintenance Contract...:

This item has been tabled to a future meeting. The contract draft must be finalized before presentation.

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New Business

Item A – Appointment of three (3) Election Judges...:

Mayor Richter asked for volunteers to be Election Judges for the 2017 General Election. Mike Williams, Sharon Wargi and Charleen Bartels volunteered. Maureen Viera volunteered, but was not present to accept and will act as an alternate (or primary) depending on Charleen's time availability.

Consensus of the public attendants was taken in favor accepting the slate of Election Judge volunteers. No objections were noted.

Motion:

Councilor (Mrs.) Poelstra moved to accept three volunteer Election Judges; Sharon Wargi, Mike Williams

and Charleen Bartels as primary judges and Maureen Viera as an alternate.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

Item B – Limestone Place Maintenance....:

Mayor Richter shared that the item was requested for review by the City on its monthly agenda. Road Committee will look into the road and its condition at a committee meeting that Pat will call soon. It was noted that Limestone Place is one of the worst condition roads in the City, and the idea of combining it with the existing road maintenance contract that is being drafted was suggested.

Item C – Bulk Fuel Storage Tank Dent Information Review....:

Mayor Richter shared that Tank 2, which is a #2 diesel storage tank, fell off of the barge during transport to Edna Bay. Pat located the tank and helped the barge company retrieve it. The tank took on a dent from the fall into the ocean, and Mayor Richter indicated that since becoming aware of the dent she has been communicating with the tank manufacturer, AEA, CRW, and the mechanical contractor to verify the integrity of the tank and usability in its condition.

The tank has passed all pressure tests, and did not suffer paint or visible weld integrity damage. The consensus of the experts spoken to about the dent who reviewed photos of the tank all agreed that if the tank successfully passed the pressure test that the issue is reduced to cosmetic in nature, not structural.

Mayor Richter shared that the barge company and operator felt terrible about the tank falling off and being damaged in transit, and have waived all fees related to moving, storing, and transporting the tanks as a result. This results in a waiver of ~\$20K in fees. Pat noted that after locating the tank with his plane, and bringing it ashore, the tank never went aground and sustained any scratch or any other cosmetic damage. The tank was lifted out of the water and set on to a trailer to be moved to the tank farm site. In addition, Lee Greif volunteered his time to wash the tank with fresh water to prevent corrosion.

Consensus of the public attendants was taken in favor accepting the tank in its exiting condition. No objections were noted.

Motion:

Mayor Richter moved that we accept tank 2 in its existing condition and continue ahead with the project as originally planned.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

Item D – Fuel Loan Resolution....:

Councilor (Mr.) Poelstra read and projected the resolution on the overhead for those in attendance. Councilor (Mrs.) Poelstra noted that the initial loan has no interest, and the second fuel loan has a 4% interest rate. Mayor Richter suggested that utilizing the loan to purchase the fuel for the facility is in the best interest of the City, as it allows the City to maintain current funds to utilize for other needs and projects.

Consensus of the public attendants was taken in favor accepting the fuel loan resolution. No objections were noted.

Motion:

Councilor Greif moved that we accept Resolution No. 2017-14 as presented for the purpose of a Bulk Fuel Loan.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

Item E – Modification of Bulk Fuel Facility Tank and Equipment Placement Contract....:

Mayor Richter shared that as previously discussed and agreed to in prior meetings, the City has accepted the responsibility to paint the piping, install a light pole, and assemble a generator shed for the bulk fuel facility. These items were originally part of the mechanical contract, and were removed at the City's request.

Pat Richter volunteered a figure of \$7000 for him to assemble and place the generator shed, provide and install a 3" steel light pole, pickup / transport / place the generator and paint all of the pipes on the tank farm facility as a modification to the exiting Bulk Fuel local contract, if the City so chooses to modify the contract. He also offered to donate a 50 gallon plastic fuel tank for the generator.

Consensus of the public attendants was taken in favor accepting the modification to the contract. No objections were noted.

Motion:

Councilor (Mrs.) Polestra moved that we modify the Edna Bay Bulk Fuel Facility Tank and Equipment Placement Contract by \$7000 to include pipe painting, a generator shed and a light pole; the City of Edna Bay to provide paint and supplies as necessary.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

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None.

Persons to Be Heard

Adjournment

Mayor Richter moved that the meeting be adjourned.
Motion seconded by Councilor (Mrs.) Poelstra
Meeting adjourned at 7:10 PM.