

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, April 11th, 2016 at Edna Bay School.
Mayor Richter called the meeting to order at 6:10 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Carleigh Fairchild	- City Council	(Absent)
Doris Greif	- City Council	(Absent)
Paul Haag	- City Council	(Absent)

2.1 — Public Participants:

Joe Wargi	Sue Crew	Fran Rhodes	John Dodson	Maureen Viera
Curtis Greif	Sandy Henson			

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra. Mayor Richter noted that Item B of New Business is only an information update, not a decisional item.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of March 14th, 2016 - No questions or objections

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved that we approve the consent agenda.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *AMLJIA Insurance Policy Changes, Discussion and Decision.*
- b: *West Edna Bay DNR Public Use Area and Dock Facility Purchase or Public and Charitable Lease Resolution.*
- c: *Municipal Water Rights for Local Water Sources Discussion and Decision.*

New Business:

- a: Bulk Fuel Design Changes Discussion and Decision.

4 — Mayor's Report:

Mayor Richter shared that the City needs to start looking at the FY '17 Budget, and that a Work Session will be scheduled soon to work on forming a draft budget.

She shared that the Municipal Website is nearly complete. Mayor Richter deferred to Tyler Poelstra to share what that current development status was. He reported that the website is 98% complete, with only a few items on the front page remaining for completion before the website will be open for review during a Work Session. During the Work Session, any final minor adjustments and remarks will be noted, final changes made based on input and the website acceptance added to the next Regular Agenda for formal adoption. After that time the "Developer" website will replace the current placeholder site and act as the

"Production" page.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra read back the treasurer's report. She shared that the City will now have an additional ~\$17,000+ in revenues from Shared Fisheries Tax and Timber Receipts.

7 — *Committee Reports*

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that Title 4 has now been adopted and the budgetary process is the next item to be discussed in Committee. The discussion will form a priority list of work items for the year, and Tyler offered that he wants to follow up on that discussion by seeking funding sources to replace the DOT transient moorage facility if the public would like to see that process taken up by the City.

7.2 — Road Committee:

Mayor Richter reported for the Road Chairman. She shared that Rock and Road is under way with the road and bridge upgrade project.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) reported that the EMS Meeting this month was moved ahead to next month, and that the focus of the meeting to be held on the 18th would be on drills. She noted that Chaundel will be in Edna Bay May 3rd - 6th for ETT re-certification.

7.4 — Search & Rescue Committee:

No report.

7.5 — Fire Committee:

Mayor Richter reported that the derelict boat at the dock was pumped recently.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Mayor Richter reported that new details on Bulk Fuel will be shared under the New Business agenda item.

8 — *Old Business*

Item A – AMLJIA Insurance Policy Changes....:

Mayor Richter reported that one policy quote has come in for the dock insurance policy. She shared that Petersburg-Wrangell is looking into a quote for bulk fuel, dock, and general liability insurance. AMLJIA has provided a ~\$4100/yr supplemental policy quote for dock insurance. Mayor Richter reported that her hope is for Petersburg-Wrangell will be able to offer a lower quote, and would like to have all of the figures to work with in time for the City budget process.

This item has been tabled.

Item B – West Edna Bay DNR Public Use Area and Dock Facility....:

Councilor (Mrs.) Poelstra shared that as of her last communications with DNR, the adjudication is underway, and the process will take time due to staff cuts and the State fiscal crisis restricting the flow of activities within DNR. She has correspondence out, waiting for a response.

This item has been tabled.

Item C – Municipal Water Rights....:

Mayor Richter indicated that more research needs to be done, and research is underway. She asked that the item be tabled.

Fran Rhodes asked if the Water Test results were returned. Mayor Richter shared that they were returned, but are incomplete and waiting on further water testing and cooperative effort to be done by the USFS before the scientist developing the report can provide a comprehensive result. She indicated that the USFS is facing funding complications that have delayed the process from concluding.

Sue Crew asked if these kind of documents would be available on the website. Councilor (Mr.) Poelstra shared that the scope of records available on the website will need to be discussed, and that he didn't feel that deprecated records from the old/dissolved government should be intermingled with City records.

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New Business

Item A – Bulk Fuel Design Changes Discussion and Decision:

Mayor Richter explained that due to funding restrictions on the project it became necessary to change the facility and take the design in a different direction in order to fit it within the available funding. She shared that from her perspective the redesigned facility is easier to manage and the design is a better fit for Edna Bay. She noted that the new tank designs incorporate skids which could allow the facility to be re-arranged or expanded as necessary.

The new design document was shared in paper form and projected on the wall for all attendees to see. Mayor Richter explained that the capacity of the site has been reduced some in this design to a total of 36K gallons (16K #2 diesel, 12K Gasoline, 8K #1), but will adequately meet the projected fuel volume needs. She pointed out the water drainage at the East side of the site will not be a culvert, and instead be an open ditch line to ensure water leaves the site and does not introduce erosion concerns.

Further discussion on the design of the facility and tanks took place. Mayor Richter noted that two of the tanks will have built-in dispensers. Questions about flow rate on each pumping system for each type of fuel were discussed, with some in attendance noting that it would be nice to have low flow rate for gas and #1 so that 5-gallon jugs were easier to fill for those who cannot easily manage 55-gallon drums. Mayor Richter said she would ask about what flow-rate options existed, and noted that the arrangement of the bottom two tanks were reversed from what they should be, and would point that out to the engineering team. Sue Crew stated that high flow rate systems cost more for re-certification, and would like that considered.

Mayor Richter explained that parts of the original project and some components that have already been purchased will be re-used on the redesigned facility. She shared that Petro Marine performed their site evaluation for fuel delivery to Edna Bay, and all reports from them have been very positive. They have indicated that Edna Bay would be one of the easier sites to deliver bulk fuel to, and that there are no problems providing fuel to the facility even without buried fuel lines or a dolphin since their barge has a dual anchor system and up to ~3000'+ of fuel line that can easily run the approximate ~300' from the barge to the fill header at the facility.

Mayor Richter shared her concern with how long it took Petro to perform the evaluation, and asked them if those kind of delays could occur for fuel delivery as well. Petro noted that these kind of delays will not occur for scheduled fuel delivery, and that delivery can occur once per month in the winter and twice per month in the summer. The only reason the delays occurred this time was due to synchronizing with a scheduled trip past Edna Bay and available crew to come out and investigate the area. Petro will deliver the fuel at the cost per gallon - there is no standby time charge or other fees for delivery.

Bulk price discounts were discussed, with the greatest break on fuel costs coming at the 10K gallon delivery volume. The 10K gallon volume is an aggregate of all fuels being delivered on the barge. The next volume price break only provides around 5-cents per gallon of cost reduction. Mayor Richter shared that she had received positive comments from the barge operator regarding the redesigned fuel facility.

Mayor Richter stated that the overall site design is up for approval, and that minor changes could be made as engineering feels they are necessary to reach the production stage. She noted that the tanks and the connex are easy to move with equipment, and that the site is large enough to accommodate additional capacity.

Consensus of the public attendants was taken unanimously in favor of the redesigned bulk fuel facility, and no objections were noted.

Motion:

Mayor Richter moved to accept the expanded simple pad design plan provided by the AEA,

dated April, 2016.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

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Persons to Be Heard

Councilor (Mr.) Poelstra provided an update on the availability of Councilor Haag at his request. He shared that Paul is very conscientious of his role in the City and feels very responsible to the community he serves, and wanted everyone to know he will return in the coming weeks and intends to continue his role. Councilor (Mr.) Poelstra reported that Paul asked for this message to be shared with the public at a prior meeting, and accepted responsibility for the delay.

Adjournment

Mayor Richter moved that the meeting be adjourned.
Motion seconded by Councilor (Mrs.) Poelstra
Meeting adjourned at 7:02 PM.