

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, October 12th, 2015 at Edna Bay School.
Mayor Richter called the meeting to order at 6:10 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Absent)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Carleigh Fairchild	- City Council	(Absent)
Doris Greif	- City Council	(Present)
Paul Haag	- City Council	(Absent)

2.1 — Public Participants:

Sharon Wargi	Lee Greif	Joe Wargi	Curtis Greif	Spencer Lamkin
Pat Richter				

3 — Election of Mayor (New Business: Item A):

Heather Richter is willing to volunteer for continuing to act as the mayor. No other volunteers among the council were noted.

Motion:

Councilor Greif moved to re-elect Heather Richter as Mayor.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

4 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra. Mayor Richter noted that the new mayor needs to be elected to chair the remainder of the meeting, and requested that New Business item A be moved to the top of the agenda.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved to move New Business Item A "Election of Mayor" above the consent agenda.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- | | |
|--|------------------------------|
| 1: Regular Meeting Minutes of September 14th, 2015 | - No questions or objections |
| 2: Emergency Meeting Minutes of September 15th, 2015 | - No questions or objections |
| 3: Special Meeting Minutes of September 23rd, 2015 | - No questions or objections |
| 4: Special Meeting Minutes of September 28rd, 2015 | - No questions or objections |
| 5: Special Meeting Minutes of October 9th, 2015 | - No questions or objections |

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved to pass the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

4.1 — Business:

Old Business:

- a: *Bulk Fuel Facility Timber Byproduct Discussion and Decision.*

New Business:

- a: *Election of City Mayor.*
- b: *Title 4 "Revenue and Finance" Attorney Review Discussion and Decision.*
- c: *First Reading of "Website Development Budget Amendment" Ordinance No. 15-05NCO.*

5 — Mayor's Report:

Mayor Richter reported information she has gathered regarding the Prince of Wales Borough Charter. POWCAC met on September 29th to continue active discussion regarding the borough and its charter. POWCAC is soliciting comments from members of the group that may be affected by the borough.

Coffman Cove is the first municipality to file substantive written comments on the proposal, and Mayor Richter obtained a copy of the comment to report on. She said she will post a copy of the draft charter publicly, and is asking members of the public to submit their comments to her or the Clerk. POWCAC has instructed the public to take their comments to their local municipalities.

A local legislator (Jonathan Kreiss-Tomkins) spoke at POWCAC about Alaska's Fiscal crisis. He suggested that actions likely to be taken to remedy the situation are for the State to institute an Income Tax, pull funds from the Permanent Fund Dividend, and/or raise the minimum student count in rural schools from 10 students to 25 before the schools will be funded. Possible revenue sharing cuts were also noted. The Mayor wants to encourage awareness of the situation and keep the public apprised.

6 — Clerk's Report:

Nothing new to report, but Mr. Poelstra offered praise for the panel of volunteer judges for all of their work on the Election. He noted how smoothly the Election process went.

7 — Treasurer's Report:

Myla Poelstra read back the Treasurer's Report. She presented a new summary report that will now act as an accompaniment to the primary report each month.

8 — *Committee Reports*

8.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) gave a report. The DOT has still not responded regarding the derelict boat.

He suggested that going into the new year the next big task will be beginning discussion on replacing the aging harbor facilities. He detailed the funding opportunities that are available, but cautioned there are no assurances for funding in the State's current fiscal crisis. The process will take a lot of time and effort, so it needs to begin soon.

He noted that as soon as our contracting policies are in place, the maintenance items already identified at the existing harbor can then be worked on, and Dock Committee meetings will resume at that time.

8.2 — Road Committee:

Pat Richter (Road Chairman) reported that he has been approached by members of the public who are upset at the pot holes and condition of the road. Pat is not sure how to pursue doing some interim work grading the road at this time and is open to suggestions. Sole-source contracting CSL as a service with the only local road grader was suggested by the Council as one option, but a Special Meeting needs to be held to formalize that discussion and any decision reached.

8.3 — EMS Committee:

Myla Poelstra (Captain) reported in place of Karen Williams (Administrator). EMS obtained another siren, but upon testing the unit, it was found to be ineffective and only operated similarly to a car horn. Pat Richter suggested that he is aware of municipal surplus items that could provide Edna Bay with a siren system, and felt that there is likely funding available for that type of purchase. Myla agreed that those types of options are now what the EMS is down to at this time.

Karen has scheduled for the ETT Trainer to be in Edna Bay in December to perform recertifications.

8.4 — Search & Rescue Committee:

Pat Richter (S&R Chairman) had no report..

8.5 — Fire Committee:

Lee Greif (Fire Chief) reported that he held a fire drill at the dock pumping out sinking boats.

8.6 — Fish & Game Advisory:

Pat Richter (Advisory Committee Chairman) had no report at this time, but expects a meeting to be needed around February or March when new information starts to be released.

8.7 — Bulk Fuel:

Myla Poelstra (Committee Chairman) had no report. The trees on the parcel will be dealt with later in meeting.

9 — Old Business

Item A – Bulk Fuel Facility Timber Byproduct Discussion and Decision:

Mayor Richter explained that all of the trees on the bulk fuel site that were cut down are now decked in multiple sorted stacks on the site. There is a stack of red cedar, a stack of saw logs, and two (2) stacks of firewood logs. She asked what everyone felt should be done with the logs; should they go out to bid?

Lee Greif asked what will be done with the limbs. Councilor (Mr.) Poelstra felt that the limbs were part of the debris that were to be removed by the contractor as fill to be dumped off site, and should be left. The limbs were intended to be burned while the contractor was on site. It was agreed that the limbs will be addressed as a separate item and questions will be forwarded on to the appropriate agency on disposal.

Councilor (Mrs.) Poelstra suggested putting each of the four (4) piles of logs out for separate bids invitations so that there are more opportunities for everyone to get the logs they want. Pat Richter suggested splitting up the logs into three (3) tiers: one (1) tier of red cedar, one (1) tier of saw logs, and one (1) tier of two (2) decks of firewood logs.

Pat Richter asked if the logs could simply be given to anyone who wanted to cut on them for firewood. Mayor Richter and Councilor (Mr.) Poelstra felt that to ensure they were all completely removed, and the site cleaned up in a specified time frame compatible with the project timeline, that someone, or a group of bidders needed to be accountable to a set deadline. Consensus was to put the three (3) tiers out to bid.

Councilor (Mrs.) Poelstra suggested that the notice could be put up right away, and a Special Meeting held in two (2) weeks to open the bids. After discussion it was agreed that the logs should have a two (2) week removal deadline for any winning bidder(s), and that it could be adjusted if needed due to weather delays.

Consensus of the public attendants was taken in favor and no objections were noted.

Motion:

Councilor Greif moved to put the bulk fuel site timber byproduct up for bid in three (3) lots for two (2) weeks notice, with a two (2) week extraction time table (weather permitting). Bids to be turned in to the City Clerk or at the bid opening on the October 26th Special Meeting.

- *Seconded by Mayor Richter*

- **Approved by unanimous vote of the council**

10 — New Business

Item A – Election of City Mayor:

This item was carried out at the beginning of the meeting before the Consent Agenda.

Item B – “Title 4 - Revenue and Finance” Attorney Review Discussion and Decision:

Mayor Richter described that Title 4 was well reviewed by the Council and public that have attended the meeting where it was discussed. She felt that due to the nature of contracting it would be wise to spend some funds investing in some time for the municipal attorney to review the draft Title 4 language to ensure it

holds up from the beginning, rather than face paying legal fees at a later date. She noted that the municipal attorney has offered to first provide the City with an estimate on how long it will take him to review the title if the Council would like to decide based on how long it will take.

Consensus of the public attendants was taken in favor of and no objections were noted.

Motion:

Mayor Richter moved to submit "Title 4 - Revenue and Finance" to our municipal attorney for review before proceeding with adoption.

- *Seconded by Councilor Greif*
- **Approved by unanimous vote of the council**

Item C – First Reading of ... Ordinance No. 15-05NCO:

Councilor (Mr.) Poelstra read back the language of the draft ordinance to the Council and public in attendance. Mayor Richter noted that this is the first reading of the non-code ordinance. There were no questions on the ordinance. A Special Meeting will be held in approximately two (2) weeks on October 26th to conduct the public hearing on the ordinance.

Consensus of the public attendants was taken in favor of and no objections were noted.

Motion:

Mayor Richter moved that we accept the first reading of draft ordinance No. 15-05NCO.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

11 —

None.

Persons to Be Heard

Adjournment

Mayor Richter moved that the meeting be adjourned.

Motion seconded by Councilor Greif

Meeting adjourned at 7:10 PM.