

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, August 10th, 2015 at Edna Bay School.
Mayor Richter called the meeting to order at 6:15 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Carleigh Fairchild	- City Council	(Absent)
Doris Greif	- City Council	(Present)
Paul Haag	- City Council	(Present)

2.1 — Public Participants:

Jay Towne	Curtis Greif	Mike Williams	Sharon Wargi
-----------	--------------	---------------	--------------

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Richter.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- | | |
|---|------------------------------|
| 1: Regular Meeting Minutes of July 13th, 2015 | - No questions or objections |
| 2: Special Meeting Minutes of July 20th, 2015 | - No questions or objections |

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor (Mr.) Poelstra moved to pass the consent agenda.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Funding municipal website hosting fees and development.*

New Business:

- a: *First reading of "Title 1 - General Provisions" Ordinance No. 15-05CO.*
- b: *First reading of "Title 4 - Revenue and Finance" Ordinance No. 15-06CO.*
- c: *City liaison between Alaska Energy Authority and Contractor.*
- d: *Bulk Fuel Facility timber byproduct discussion and decision.*

4 — Mayor's Report:

Mayor Richter reported that the USFS is making progress on the Kosciusko project. A public meeting will be held on August 25th, followed by subsistence hearing. The public comment period will open on August 6th for 30 days.

The USFS road maintenance project is out to bid to replace Thayer and Charlie creek bridges.

Sealaska Corp. was conveyed 32 miles of public roads in their legislation, and it is unclear whether or not the USFS will be able to obtain easements for these roads to maintain public access.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra read back the Treasurer's Report.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) had no report.

7.2 — Road Committee:

Pat Richter (Road Chairman) had no report. Holding off until USFS work assessment can be done and contracting can be supported by our municipal code.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) reported the at meeting was held on the 6th. She reported that the crank sirens that were purchased are not loud enough and are being returned. The EMS will be looking into other forms of sirens to obtain. The EMS has worked out dates for recertification on the 15th-25th of Sept.

Donna Paul will be in Edna Bay on the 25th of Sept. for a Health Fair she will be holding.

7.4 — Search & Rescue Committee:

Pat Richter (S&R Chairman) had no report..

7.5 — Fire Committee:

Lee Greif (Fire Chief) had no report.

7.6 — Fish & Game Advisory:

Pat Richter (Advisory Committee Chairman) had no report.

7.7 — Bulk Fuel:

Myla Poelstra (Committee Chairman) had no report.

8 —

Old Business

Item A – Funding Municipal Website Hosting Fees and Development:

Councilor (Mr.) Poelstra presented estimates provided by SEAK Media, and other online cost estimates. SEAK provided a breakdown of projects ranging in complexity and value in and A/B/C format with prices ranging from \$1770 to \$6540. Tyler read back the projections to the public in attendance.

Tyler was asked what his company can offer for rates in comparison. He stated that he can offer the same product for project rates 20%-30% lower than SEAK, and half the hourly wage for added features. Councilor (Mrs.) Poelstra noted that a budget amendment will need to be generated to account for the anticipated cost and should be added to the next agenda.

After discussion the public and council felt that it would be best to hire locally for the project, but before a final determination could be made on the project Tyler would need to provide a detailed project breakdown. If Tyler is selected, the council and public would like to see work sessions held to manage the direction of the project as it develops.

After further discussion it was agreed that the item needs to be tabled until the next regular meeting.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved to table Old Business Item A to the next agenda.

- *Seconded by Councilor Williams*

- **Approved by unanimous vote of the council**

9 —

New Business

Item A – First Reading of “Title 1 - General Provision” Ordinance No. 15-05CO:

Councilor (Mr.) Poelstra read back the draft ordinance to the council and public in attendance, and then reviewed the language of the title with the public using a projector.

After discussion it was agreed to move the existing sections 1.01.050, 1.01.060 and 1.01.070 to the end of the title, renumbering the other sections as necessary to accommodate the change. An index needs to be added to Title 1.

Consensus of the public attendants was taken in favor of the draft ordinance and amendments, and no objections were noted.

Motion:

Mayor Richter moved to accept the first reading of draft “Title 1 - General Provisions” with the discussed amendments.

- *Seconded by Councilor Haag*

- **Approved by unanimous vote of the council**

Item B – First Reading of “Title 4 - Revenue and Finance” Ordinance No. 15-06CO:

Councilor (Mr.) Poelstra read back the draft ordinance to the council and public in attendance, and then reviewed the language of the title with the public using a projector.

Corrections to the title indexes were suggested, and it was agreed to remove all chapter indexes.

Questions arose for DCRA about if 4.04.060 was necessary, if the October 1st dealing of 4.08.010 (b) is set for a reason, if the Treasurer can be removed from 4.16.020 (b), if we can add “Professional Services” after “personal property” in 4.16.040, and whether “professional services” is needed in sentence two of 4.17.060 (c).

Corrections in section numbering were noted, and missing reserved sections were noted for addition

Consensus of the public attendants was taken in favor of the draft ordinance and amendments, and no objections were noted.

Motion:

Mayor Richter moved to accept the first reading of draft “Title 4 - Revenue and Finances” with the discussed amendments and clarifications from an LGS.

- *Seconded by Councilor Haag*

- **Approved by unanimous vote of the council**

Item C – City Liaison Between Alaska Energy Authority and Contractor:

Mayor Richter explained that the AEA has expressed a desire to hire a liaison to do weekly reports between the City and the AEA and CRW. The City would need to hire this person, the AEA would receive the time sheets and provide payment for the activity.

Mayor Richter stated that she is willing to volunteer to carry out the task until someone can be hired. She suggested that an exception be made to hire the person for the position, since the City does not currently have its employee and hiring processes adopted and codified. Mayor Richter suggested that she would like to see Tyler Poelstra selected or appointed for the position as a future operator of the facility as someone who has been involved in the history of the project. She felt that him being on site during the construction process would provide valuable knowledge to the operator on how to inspect and maintenance the facility.

It was agreed to post a special meeting noticing the public of the position being up for hire, including that it is part time and approximately 5 hours per week for the position.

Mayor Richter will ask if the AEA can hire the liaison before the City posts the notice for selecting a person from the community. If they cannot, the notice will be posted for a Special Meeting to select one.

Consensus of the public attendants was taken in favor, and no objections were noted to the discussion.

Item D – Bulk Fuel Timber Byproduct Discussion and Decision:

Mayor Richter explained that the bulk fuel contractor would like to know what the City would like done with timber coming off of the site. After council and public discussion it was agreed to suggest that the take it to a close location and deck it until it can be dealt with.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved to recommend to the contractor that the timber from the bulk fuel site be decked in a designated area.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

10 —

Persons to Be Heard

Councilor Haag stated that he will be out of town for 2, potentially 3 months this fall and wanted to publicly announce it before it occurs.

Adjournment

Mayor Richter moved that the meeting be adjourned.

Motion seconded by Councilor Greif

Meeting adjourned at 9:03 PM.