

City of Edna Bay - Special Meeting (Postponed Regular Meeting)

1 — Meeting Date, Place and Call to order:

This Special meeting was held on Monday, January 19th, 2015 at Edna Bay School.
Mayor Richter called the meeting to order at 7:05 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Carleigh Fairchild	- City Council	(Present)
Doris Greif	- City Council	(Present)
Paul Haag	- City Council	(Present)

2.1 — Public Participants:

Joe Wargi	Lee Greif	Sharon Wargi	Mike Williams	Pat Richter
Curtis Greif	Fran Wright	John Dodson		

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

B: Approval of Prior Meeting Minutes:

December 15th, 2014 Special (Postponed Regular) Council Meeting minutes were reviewed.

Notice: Two corrections noted;

1: Under Public Participants, "Fran Rhondes" needs to be corrected to "Fran Rhodes"

2: Meeting adjournment time incorrectly typed as 5:51PM, will be replaced with correct 8:51PM time

Consensus of the public attendants was taken in favor, and no objections were noted.

- **Consent Agenda Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *City of Edna Bay Website*

New Business:

- a: *RUBA Training Opportunity (Clerk Training)*
- b: *DOT Reimbursable Harbor Maintenance Agreement Amendment No. 1*
- c: *Resolution for Municipal Land Entitlement*
- d: *State of Alaska Division of Forestry "Parlay Timber Sale"*
- e: *Resolution regarding the Division of Forestry "Parlay Timber Sale"*

4 — Mayor's Report:

Mayor Richter had no report.

5 — Clerk's Report:

Tyler Poelstra reported he has successfully obtained the required State of Alaska Notary status and received all necessary equipment to perform notary duties as needed for the City.

6 — Treasurer's Report:

Myla Poelstra reported that the City bank account has been opened, \$50,000 is in the account, checks and a debit card are on order.

The invoice from AMLJIA for insurance has arrived for a total cost of \$2815. This coverage will be active

through the end of June 30th, 2015.

7 — Committee Reports:

No reports at this time. Committees will begin reporting next month, and from this point forward all of the Committees and their reports will be included in the Regular Council meeting minutes.

8 — Old Business

Item A – City of Edna Bay Website:

Councilor (Mr.) Poelstra described the item. He suggested that nearly all municipalities in the State of Alaska have a website. He would like to see the website created to provide the public with access to records initially, and to include other features as the public and council request them, bearing in mind the additional work involved in maintaining each feature as they are added.

He cautioned that it would be best to keep it as simple as possible for efficiency reasons. He volunteered to design, engineer, maintain and offer hosting services free of charge for the initial City of Edna Bay website if the public and Council were in agreement.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor Williams moved to accept Tyler Poelstra's offer to create the preliminary municipal website.

- *Seconded by Councilor Haag*
- **Approved by unanimous vote of the council**

9 — New Business

Item A – RUBA Training Opportunity (Clerk Training):

Councilor (Mr.) Poelstra explained that he was unable to get in the touch with the RUBA program contacts today to get the most recent status on openings due to Martin Luther King Day.

He explained that he was concerned about traveling at this time of year due to weather conditions, and did not want to accrue extended fees traveling to and from Edna Bay that the City would need to pay. He was uncomfortable with the potential need to drive a rental vehicle in the icy winter road conditions in Anchorage.

Councilor (Mr.) Poelstra explained that it was a valuable opportunity for him to attend now, since the City of Edna Bay may no longer be RUBA eligible in the future, and that having a RUBA trained Clerk in the City could result in better grant qualification opportunities.

Councilor Fairchild asked if there were enough funds budgeted for covering the cost of travel. It was noted by the Treasurer that there is \$2000 budgeted for training opportunities, and \$1800 in the administration fund that would be applicable to cover travel related costs.

Members of the public and the Council agreed that it was a valuable opportunity for him to attend, and felt that if an opening was still available and conditions around the class were favorable, that he still sign up for the class and plan to attend. The felt they would like to leave the decision to him and agree to send him.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved that Tyler Poelstra be approved to attend the RUBA Clerk Training pending logistics in February, 2015.

- *Seconded by Councilor Greif*
- **Approved by unanimous vote of the council**

Item B – DOT Reimbursable Harbor Maintenance Agreement Amendment No. 1:

Councilor (Mr.) Poelstra explained that the DOT has requested that an Amendment to the DOT Reimbursable Maintenance Agreement formerly adopted by Edna Bay Community be signed and returned to them, which will officially record the termination of the agreement making way for a new one to be formed with the City of Edna Bay and the DOT.

He explained his correspondence with Mr. Lukshin of the DOT, and why the agreement that existed with Edna Bay Community was no longer applicable once the City of Edna Bay superseded the pre-existing non-profit Community Association. He added that based on his correspondence and views of the Amendment No. 1, its aim was simply to document the termination of the agreement in writing for the record.

Councilor (Mr.) Poelstra further explained that Mr. Lukshin was amiable to creating a new agreement with the City using the same language and purpose as the previous agreement, but also expressed that he would like to see the City work to create a more robust agreement that is ready for the future management needs of the City for its harbor facilities. This future agreement would include some form of very low-rate harbor fee structure to put the City in a position to learn how to manage the pay system and generate the appropriate structures to do so.

Councilor Haag expressed his concern that without the old agreement in place the City would have no agreement to lean on, and would prefer to see a request provided to Mr. Lukshin that asked for a new maintenance agreement to be formed and provided to the City of Edna Bay before the Amendment No. 1 be signed and returned. He felt this would ensure that there is a seamless transfer of coverage to the City.

Councilor (Mr.) Poelstra added that as per Mr. Lukshin the existing agreement with DOT was already terminated as of December 31st, and signing the Amendment No. 1 acted primarily a formal way of closing it out for the record. He also added that the Mayor had the authority to carry out signing the document without bringing it before the public at large, and that it was his expressed preference to share the Amendment with everyone for transparency and out of due diligence for the public.

General consensus among the public and council was to request that the DOT produce a reciprocal Harbor Maintenance agreement at this time, and to work with the DOT to incorporate amendments that suit the needs of the City in the future as time and discussion allow.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor Williams moved to ask Mr. Lukshin of the DOT to initiate a reciprocal reimbursable agreement with the City of Edna Bay and to work with the City to amend this agreement in the future.

- *Seconded by Councilor Fairchild*
- **Approved by unanimous vote of the council**

Item C – Resolution for Municipal Land Entitlement:

The draft resolution format was passed out to the public and all council members to review. Tyler Poelstra read back the draft resolution to the attendance for the record.

Mayor Richter summarized the purpose of the resolution. The City is required to pass a resolution that initiates the land entitlement process and submit it with a letter including a copy of the municipal certification record. This will move the entitlement process forward one step; there are many left to be carried out and finalized before any land selections will be conveyed.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved that the City of Edna Bay Resolution 2015-01 be approved as prepared.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

Item D – State of Alaska Division of Forestry “Parlay Timber Sale”:

Councilor (Mr.) Poelstra explained the proposal and shared the documentation and maps for the timber sale with the Council and public.

He noted that the comment period for the sale has been extended an additional 30 days from the previous December 29th deadline (the deadline is now January 29th) to allow for the City Council and public to have a better opportunity to review and comment on the details within the proposal. Councilor (Mr.) Poelstra made specific note of the difference between the previous timber harvesting areas in the Division of Forestry

5 year plan for Kosciusko and the new "Parlay" timber sale as indicated on the maps for each project specification.

The public shared input on the proposal and what they would like to see the City pursue. The general interest of the public attendants and council was to see the 113 acres of settlement land within the "Parlay" timber sale set aside and no longer included in the plan, since it is the only area available to the City to site industrial zoned activity. Some members of the public felt the City should pursue ownership of the proposed LTF indicated in the plan, and then aim to generate revenue for the City from its utilization.

[** 5-minute recess called at 8:30 PM, recess closed and meeting resumed at 8:35 PM **]

A member of the public suggested he would like to see the City make two resolutions; one showing support for the LTF and another requesting that DNR not convey the 113 acres of settlement lands to the Division of Forestry.

Councilor (Mr.) Poelstra suggested instead of passing two resolution, that one resolution instead be passed to request that the 113 acres of settlement land be excluded by DNR and the Division of Forestry, and a letter also be written and sent to the Division of Forestry stating our general support for the proposed timber operations and LTF, but reenforcing our desire to see the 113 acres excluded from the Parlay sale.

He read back a prepared resolution that detailed the request for the 113 acres to be excluded from the sale. The Council discussed the wording of the resolution and made minor amendments including changing the resolution to also address DNR in it's language in addition to the Division of Forestry.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor Fairchild moved that we submit resolution 2015-02 as prepared and amended by the City Council to the appropriate agencies.

- *Seconded by Councillor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

The comment letter to be submitted to DNR and the Division of Forestry was discussed briefly. The public discussed the things they would like to see incorporated into the letter before submitted. Pat Richter stated that he would like to see the City comment letter ask the Division of Forestry to leave a larger buffer and not log the area between the two anadromous fish creeks near the salt chuck.

Mayor Richter volunteered to contact the Fish & Game Advisory to have them evaluate the streams in the area, since the Division of Forestry does not have them listed as anadromous.

The discussion on the letter to the Division of Forestry concluded.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved that the City of Edna Bay submit a comment letter to the Division of Forestry regarding the Edna Bay "Parlay" timber sale.

- *Seconded by Councillor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

Councilor (Mrs.) Poelstra suggested that the City also contact Clarence Clark with the DNR / Division of Forestry and request he come to meet with the City and discuss the timber sale. The public and council were in favor of this request.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor Fairchild moved to contact Clarence Clark and ask him to come out and meet with the city.

- *Seconded by Mayor Richter*
- **Approved by unanimous vote of the council**

Item E – Resolution regarding the Division of Forestry “Parlay Timber Sale”:

Business concluded under item D.

10 – Persons to be Heard:

John Dodson asked about whether the City has received new information regarding the use of chemical spray on the roads around Kosciusko by the USFS. He had heard that the Kosciusko would now be the first place the chemical spray would be used. Mayor Richter shared that it was her feeling that use of chemicals on the road system was unlikely to be carried out at this time due to the impact to the USFS plans on the island since the Sealaska legislation was passed into law.

Mayor Richter spoke with the USFS last week and that they indicated they would be going back to the drawing board in respect to their Kosciusko plans, and would let the City know if their plans change in the future. Additionally they noted that if any new plans are formed they would come out and meet with the City and there would be a new 30-day comment period for the public to be involved in at that point.

Adjournment

Mayor Richter moved that the meeting be adjourned.

Motion seconded by Councilor (Mr.) Poelstra

Meeting adjourned at 9:00 PM.