

City of Edna Bay - Special Meeting (Postponed Regular Meeting)

1 — Meeting Date, Place and Call to order:

This Special meeting was held on Monday, December 15, 2014 at Edna Bay School.
Mayor Richter called the meeting to order at 7:45 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Carleigh Fairchild	- City Council	(Present)
Doris Greif	- City Council	(Present)

2.1 — Public Participants:

Joe Wargi	Lee Greif	Sharon Wargi	Mike Williams	Pat Richter
Spencer Lamkin	Fran Rhodes	John Dodson	Sue Crew	

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

B: Approval of Prior Meeting Minutes:

November 10th, 2014 Regular Council Meeting and November 17th Special Council Meeting minutes were reviewed.

Consensus of the public attendants was taken in favor, and no objections were noted.

- **Consent Agenda Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Municipal Insurance Decision - Insuring with AMLJIA, General Liability, etc.*

New Business:

- a: *Resolution Naming City Bank Account Signers*
- b: *Using Facebook for one way notification of City Calendar Events*
- c: *Acceptance of Community Fund transfer*
- d: *Open City Bank Account*

4 — Mayor's Report:

Mayor Richter noted the current state of the Sealaska legislation. She also reported that she and Doris Greif had completed the RUBA Elected Officials training class and learned a lot that they both hope will benefit the City going forward.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

No report.

7 — Committee Reports:

Mayor Richter explained that the City needed to generate the Committees as they previously existed in the Edna Bay Community. The list of Committees in Edna Bay Community was discussed.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor Fairchild moved to establish Committees for the City of Edna Bay as existing in Edna Bay Community:

- 1: Docks
- 2: Roads
- 3: EMS
- 4: Fire Department
- 5: Search and Rescue
- 6: Fish and Game (Advisory Capacity Only)
- 7: Fuel

- *Secoded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

8 — Old Business

Item A – Municipal Insurance Decision:

Mayor Richter explained the role of AML (Alaska Municipal League) and how as a member the City will have them to turn to as an advocate for our needs and protection. They work for us as a City. The cost of membership is \$585/yr.

She provided the different limits of liability and deductibles offered by AMLJIA (Alaska Municipal League Joint Insurance Agency). It was agreed by all present that the small differences in cost between the available options made the most logical sense to obtain general liability insurance with the highest limits of liability and a zero deductible at an approximate cost of \$3600/yr. In addition, Workmen's Comp. is required to cover all first responders and any employees of the city at an approximate cost of \$2010/yr.

Insurance will be prorated for the remainder of FY2015.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor (Mrs.) Poelstra moved to join AML (Alaska Municipal League) for \$585 per fiscal year.

- *Secoded by Councilor Fairchild*
- **Approved by unanimous vote of the council**

Mayor Richter explained that as part of the AMLJIA insurance benefits, members can opt to sign a three-year agreement for a 5% savings. All present agreed it would be best to wait until FY2016 to decide whether or not to sign the three-year agreement. Membership renewal dates would then be in line with insurance policy renewal dates.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor Williams moved to choose the \$10.25 Million Limits of Liability policy with a \$0 deductible and Workman's Comp coverage as outlined in AMLJIA's quote.

- *Secoded by Councilor Fairchild*
- **Approved by unanimous vote of the council**

9 — New Business

Item A – Resolution Naming Bank Account Signers:

Mayor Richter explained the need to name signers for the City bank account. She explained that it made sense to have signers in order of official role hierarchy, and to add the same signers to the City accounts as exist in the Edna Bay Community accounts with the addition of an administrative staff signer.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor (Mrs.) Poelstra moved to assign the same signers to the City accounts as exist in Edna Bay Community, and adding a fourth signer:

Executive Signers

1: *Heather Richter*

2: *Karen Williams*

Administrative Staff

3: *Myla Poelstra*

4: *Tyler Poelstra*

- *Seconded by Councilor Fairchild*

- **Approved by unanimous vote of the council**

Item B – Using Facebook for one way notification of City Calendar Events:

Mayor Richter explained that during her time participating in the RUBA training class she learned from other City and Community leaders that Facebook is a commonly used method of notification and Calendar event tracking used in their towns.

Councilor (Mr.) Poelstra explained that the same means could be obtained through a City website, or through other online systems. He expressed his desire to see a City website where public records could be stored, and notices could optionally be posted so that everyone can be informed faster, and easier. He suggested that the Facebook agenda item be removed from the next agenda and “City Website” be added instead.

The council and public were in agreement with this sentiment. The current agenda item was agreed to be closed, and “City Website” was agreed to be added to the next agenda.

Item C – Acceptance of Community Fund Transfer:

Mayor Richter explained that this agenda item was to accept the \$50K funding transfer that Edna Bay Community initiated at its most recent meeting.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved that the City of Edna Bay accept the \$50K fund transfer from Edna Bay Community.

- *Seconded by Councilor Greif*

- **Approved by unanimous vote of the council**

Item D – Open City Bank Account:

Mayor Richter explained that the City needs to open a bank account to hold funds. She asked if anyone had an objection with opening the account with First Bank, which she noted was the bank currently used by Edna Bay Community.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Councilor (Mrs.) Poelstra moved that the City of Edna Bay open a Small Business checking account with First Bank.

- *Seconded by Councillor Fairchild*

- **Approved by unanimous vote of the council**

10 – Persons to be Heard:

Sue Crew read back a written comment regarding the EMS in Edna Bay and her hope that the City of Edna Bay can enable proactive training opportunities that support a more prepared EMS, since she feels that the local EMS needs more drill and training opportunities.

Next Agenda:

Councilor Fairchild asked that “RUBA Training” be added to New Business.

Councilor (Mr.) Poelstra asked that “City Website” be added to the New Business.

Adjournment

Councilor Fairchild moved that the meeting be adjourned.
Motion seconded by Councilor (Mrs.) Poelstra
Meeting adjourned at 5:51 PM.